



Fruitport Community Schools
REGULAR BOARD MEETING MINUTES
Monday, September 18, 2023 – 7:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:00 p.m. by Board President, Dave Hazekamp. The Pledge of Allegiance was recited.
- II. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg. Absent - Susan Franklin.

Tim Burgess took a roll call of those in attendance for the Board of Education.

III. **APPROVAL OF AGENDA**

Item 23-144. MOTION by Buckner, SECOND by Cole to approve the agenda, as presented

MOTION CARRIED: 6-0; 1 absent.

IV. **PRESENTATIONS:** None

V. **COMMUNICATIONS:** None

VI. **SUPERINTENDENT/ADMINISTRATIVE REPORTS:**

- **Update on Athletic Conference Discussion**

The Board discussed an email and calendar invitation received from the superintendent at Kenowa Hills Public Schools, dated September 11, 2023. The Committee discussed ongoing meetings between OK Conference schools where discussions about various conference alignments continue to take place.

- **Update on Grade 3-8 M-STEP Data and Special Education Data Portrait**

The Board discussed grade 3-8 M-STEP data from the spring 2023 assessment, and the special education data portrait provided to the District by the MAISD. The District received a 100% compliance rating and a meets requirements determination for the second year in a row on the data portrait.

- **Update on Suicide Prevention Strategies and Action Plan**

The Board was provided with a list of the suicide prevention strategies that are in place across Muskegon County and in Fruitport Community Schools. The Board discussed prevention, intervention, and postvention strategies such as QPR: Question, Persuade, Refer, Be NICE, School Blue Envelope, Critical Incident Stress Management (CISM), and Psychological First Aid. Staff were recently trained in the School Blue Envelope program, and an update on the Be NICE program will be provided at an upcoming Board meeting.

- **Update on MTSS Behavior Services and Student Support / Truancy Coordinator**

The Board was provided with an update on the hiring recommendation of a student support specialist / truancy coordinator to assist with improving chronic absenteeism rates across the District. An update was provided regarding MTSS behavior support services for each of the buildings in the District also.

- **Post-graduation Informational Packet - MCL 380.1293**

The Board was provided with an update on the requirements of MCL 380.1293. By no later than October 1 each year, the Board of Education shall ensure that the Superintendent provides, in electronic or non-electronic form, the informational packet made available to the school by the Department of Education to each pupil enrolled in grades 8 to 12. The informational packet may consist of a collection of links to web-based exploratory programs or written material shared in electronic form. This informational packet was shared with parents and was posted to the District's website prior to October 1, 2023.

VII. REMARKS FROM THE PUBLIC: None

VIII. CONSENT AGENDA

Item 23-145. MOTION by Kelly, SECOND by Meeuwenberg to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$889,221.57
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report

3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)
7. Approval of Regular Meeting Minutes: August 21, 2023

MOTION CARRIED: 6-0; 1 absent.

IX. GENERAL BOARD BUSINESS:

1. 2023 - 2024 Course Offerings Guide / MCVA Course Catalog

Item 23-146. MOTION by Cole, SECOND by Meeuwenberg to approve the Course Offerings Guide and the MCVA Course Offerings for the 2023-2024 school year pursuant to requirements under Michigan's Pupil Accounting Manual, as discussed.

MOTION CARRIED: 6-0; 1 absent.

X. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on September 11, 2023

Elroy Buckner reported on a Business and Finance Committee meeting held on September 11, 2023 at 6:00 p.m. Elroy Buckner, Kris Cole, Dave Hazekamp, Mark Mesbergen, and Jason Kennedy were present. The Committee discussed a recommendation to approve a quote for the installation of fiber to the property at 259 N. 3rd Ave, Fruitport, MI 49415, as well as an update on the annual financial audit that will be presented to the Board in October. The meeting was adjourned at 6:28 p.m.

2. Fiber Installation Recommendation - 259 N. 3rd Ave. Fruitport, MI 49415

Item 23-147. MOTION by Buckner, SECOND by Cole to approve the quote from Western-Tel-Com, Inc., along with \$7,110 in contingency costs, to complete the fiber installation for the property located at 259 N. 3rd Ave. Fruitport, MI 49415, for a total not to exceed \$40,000, as discussed.

MOTION CARRIED: 6-0; 1 absent.

XI. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS:

1. Report of committee meeting held on September 11, 2023

Steve Kelly reported on a Personnel Committee meeting held on September 11, 2023 at 5:00 p.m. Dave Hazekamp, Steve Kelly, JB Meeuwneberg, Jonny Morehouse, and Jason Kennedy were present. The Committee also discussed bond and construction management stipends for Mark Mesbergen and John Winkas, as well as COVID-19 protocols for the 2023-2024 school year, which remain unchanged. The meeting was adjourned at 5:20 p.m.

2. Construction Project / HVAC Project / Bond Stipends

Item 23-148. MOTION by Kelly, SECOND by Meeuwenberg to approve the bond and construction management stipends in the amount of \$2,500 for Mark Mesbergen and \$4,000 for John Winkas, as discussed. The stipend will be paid through a non-elective 403(b) plan contribution, as discussed.

MOTION CARRIED: 6-0; 1 absent.

XII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on September 11, 2023

Susan Franklin reported on a Student Affairs Committee meeting held on September 11, 2023 at 5:30 p.m. Tim Burgess, Dave Hazekamp, Susan Franklin, and Jason Kennedy were present. The Committee discussed the second reading of the Thrun Law Firm Annual Policy Update, an email letter received from the superintendent at Kenowa Hills Public Schools dated September 11, 2023, and reviewed a Grade 3-8 M-STEP Data and Special Education Data Portrait. The meeting was adjourned at 5:53 p.m.

2. Thrun Law Firm Annual Policy Update: Second Reading

Item 23-149. MOTION by Burgess, SECOND by Buckner to approve the second reading and adoption of the 2023 Thrun Law Firm Annual Policy updates, as discussed. The list of policies updated in this annual policy update include:

- 2303 - Violation of Board Code of Ethics
- 2405 - Board Officers-SD
- 2501 - Meetings-SD
- 2501A - Electronic Board of Education Meetings
- 2506 - Organizational Meetings-SD
- 3118 - Title IX Sexual Harassment
- 3301A - Purchasing and Procurement with Federal Funds
- 3303 - Gifts and Donations

3308 - Distribution of Printed Material and Advertising in School
3405 - Bloodborne Pathogens
3407 - Asbestos Management
3408 - Firearms and Weapons
4101 - Non-Discrimination
4102 - Anti-Harassment, Including Sexual Harassment
4103 - Whistleblowers Protection
4104 - Employment Complaint Procedure
4105 - Workplace Accommodations for Employees and Applicants Under State and Federal Law
4216 - Personal Communication Devices
4220 - Use or Disposal of District Property
4227 - False Medicaid Claims
4228 - No Expectation of Privacy
4404 - Performance Based Compensation for Teachers
4504 - Performance Based Compensation for Administrators/Supervisors
5202 - Unlawful Discrimination, Harassment, and Retaliation Against Students
5206B - Student Discipline - Students with Disabilities
5411 - Student Promotion Retention and Placement-SD
5419 - Reading Assessments, Instruction, Intervention, and Retention
5510 - Student-Initiated, Non-Curricular Clubs
5707 - School Wellness Policy

MOTION CARRIED: 6-0; 1 absent.

XIII. BOARD MEMBER REPORTS AND DISCUSSIONS:

Kris Cole shared that the robotics kickoff for the upcoming middle school season took place on September 9, 2023 at the Fruitport Performing Arts Center. A sample playing field was available for teams to see and begin planning around. Professional development break out sessions were provided to students and coaches from the schools in attendance, which were: Coopersville, Mona Shores, and Montague.

Dave Hazekamp shared that he would not be in attendance at the October Board meeting. He also encouraged everyone in attendance to consider attending the Fruitport Hall of Fame Induction Ceremony at the Performing Arts Center on October 21, 2023.

XIV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

1. The Business and Finance Committee will meet on October 9, 2023 at 6:00 p.m.
2. The Personnel Committee will meet on October 9, 2023 at 5:00 p.m.

3. The Student Affairs Committee will meet on October 9, 2023 at 5:30 p.m.
4. The Board of Education will meet on October 16, 2023 at 7:00 p.m.

XV. REMARKS FROM THE PUBLIC:

Pam Gustafson was in attendance and shared that the school year was off to a good start and that staff members were excited to be back to school working with students.

XVI. ADJOURNMENT

Item 23-150. MOTION by Buckner, SECOND by Meeuwenberg to adjourn.

MOTION CARRIED: 6-0; 1 absent.

The meeting adjourned at 7:48 p.m.

Respectfully submitted,

Kris Cole, Acting Board Secretary (Vice President)

Danielle VanderMeulen, Recording Secretary