Fruitport Community Schools Request for Proposals

Parking Lot Renovation

03.15.2024

Mark Mesbergen
Fruitport Community Schools
3255 Pontaluna Road
Fruitport, MI 49415

Overview

Fruitport Community Schools (the "District") is seeking proposals from a contractor (each a "Bidder") for parking lot renovations at the main campus of located at 3113 Pontaluna Road, Fruitport, MI 49415.

Bids to include the following:

- Refer to Appendix A

Additional Information

Non-Mandatory Walk-Throughs

Walk-throughs can be scheduled with John Winskas via email jwinskas@fruitportschools.net and are recommended. John Winksas will be on vacation from March 20 through April 5th.

Desired Installation Time-Line

The work shall be completed between July 8, 2024 and August 9, 2024.

Proposal Timeline

1. RFP released on 03/15/2024.
2. Non-mandatory walk throughs can happen during this timeframe.
3. **Proposals are due on April 19, 2024 at 10:00 am. Bids are to be submitted via mail to: Fruitport Community Schools, Attn: Mark Mesbergen, 3255 Pontaluna Road, Fruitport, MI 49415 OR via email to mmesbergen@fruitportschools.net with a subject line of "Parking Lot".**
4. Board of Education will take action on the lowest qualified bidder on the May board meeting. The district will notify the company the following day.
5. This project needs to be completed by August 9, 2024.

Proposal Requirements

1. Proposals shall be prepared in compliance with provisions of this RFP. **All provisions and everything a bidder will need is in Appendix A.** Failure to comply may result in the disqualification of the proposal.
2. Interested Bidders are strongly encouraged to submit an intent to respond to Mark Mesbergen via mmesbergen@fruitportschools.net to ensure that the Bidder receives all addenda or communications regarding this RFP.
3. Late Proposals will not be accepted.

4. Each Bidder, before submitting a proposal, shall, if it is uncertain of the conditions, requirements, and/or obstacles that might impact the provision of the project, request further information. Failure to make such inquiry or receive an answer shall not relieve the selected Bidder from the obligation to comply, in every detail, with all provisions and requirements of the RFP nor shall it be a basis for any claim whatsoever for alteration in any term or payment required by the eventual contract between the selected Bidder and the District (the "Contract").

5. If a Bidder discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, they shall immediately notify the District of such error in writing and request modification or clarification of the document. Modifications will be made by issuing a revision and will be given by written notice to all parties who have submitted an intent to respond. The Bidder is responsible for clarifying any ambiguity, conflict, discrepancy, omission or other error in the RFP prior to submitting the proposal or it shall be deemed waived.

6. All proposals and any accompanying documents become the property of the District and will not be returned.

7. The District reserves the right to waive irregularities in this RFP, the bid process, or the proposals. Any such waiver shall not modify any remaining RFP requirements or excuse a Bidder from full compliance with the RFP specifications and other Contract requirements if the Bidder is awarded the Contract.

8. Each Bidder who submits a bid, by submitting a bid, agrees to indemnify and hold harmless the District and its employees, board members, and consultants for any claim against the District involving the Bidder and arising out of the bid process. By submitting a bid, each Bidder agrees that it will make not claim against the District regarding this RFP or the bid process.

9. All Bidders, by submitting proposals, agree that they have read and are familiar with all the terms and conditions of the RFP and applicable federal and state laws, rules and regulations and will abide by the terms and conditions thereof.

10. **Each Bidder complete Appendix A as the three forms are the proposal bidding documents. The documents include Affidavit of Bidder, Iran Economic Sanctions Act Certification, and the bid proposal sheet.**

APPENDIX A

<u>Proposal:</u>

Please make sure that you have accounted described in Appendix B.

TOTAL PROPOSAL PRICE FOR PARKING LOT RENOVATION:

__$_____

TOTAL PROPOSAL PRICE FOR PARKING LOT ADDIITON:

___$_____

FAMILIAL RELATIONSHIP DISCLOSURE FORM AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of _____(the Bidder), pursuant to the familial disclosure requirements provided in the Advertisement for Bid, hereby represents and warrants, except as provided below, that no familial relationships exist between the owner(s) or any employee of _____(the Bidder) and any member of the Board of Education of the School District or the Superintendent of Fruitport Community Schools.

List and describe any Familial Relationships:

_____
_____
_____
_____

BIDDER: _____

By:_____

Its:_____

STATE OF MICHIGAN   )

) ss.

COUNTY OF _____   )

The instrument was acknowledged before me on the _____ day of _____, 2024, by _____.

_____

, Notary Public

_____ County, Michigan

My Commission Expires: _____

Acting in the County of: _____

AFFIDAVIT OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

The undersigned, the owner or authorized officer of the below-named applicant (the "Applicant"), pursuant to the compliance certification requirement provided in the Fruitport Community Schools (the "School District") Request For Proposals (the "RFP"), hereby certified, represents and warrants that the Applicant *(including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Applicant is awarded a contract as a result of the aforementioned RFP, the Applicant will not become an "Iran linked business" at any time during the course of performing any services under the contract.

The Contract further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than $250,000.00 or 2 time the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

APPLICANT: _____

Name of Applicant By:_____

Title:_____

Date:_____

STATE OF MICHIGAN   )
) ss.
COUNTY OF _____   )

The instrument was acknowledged before me on the _____ day of _____, 2024, by_____.

_____
    Notary Public
_____ County, Michigan

Acting in the County of: _____

My Commission Expires: _____

APPENDIX B

<u>PARKING LOT RENOVATION:</u>
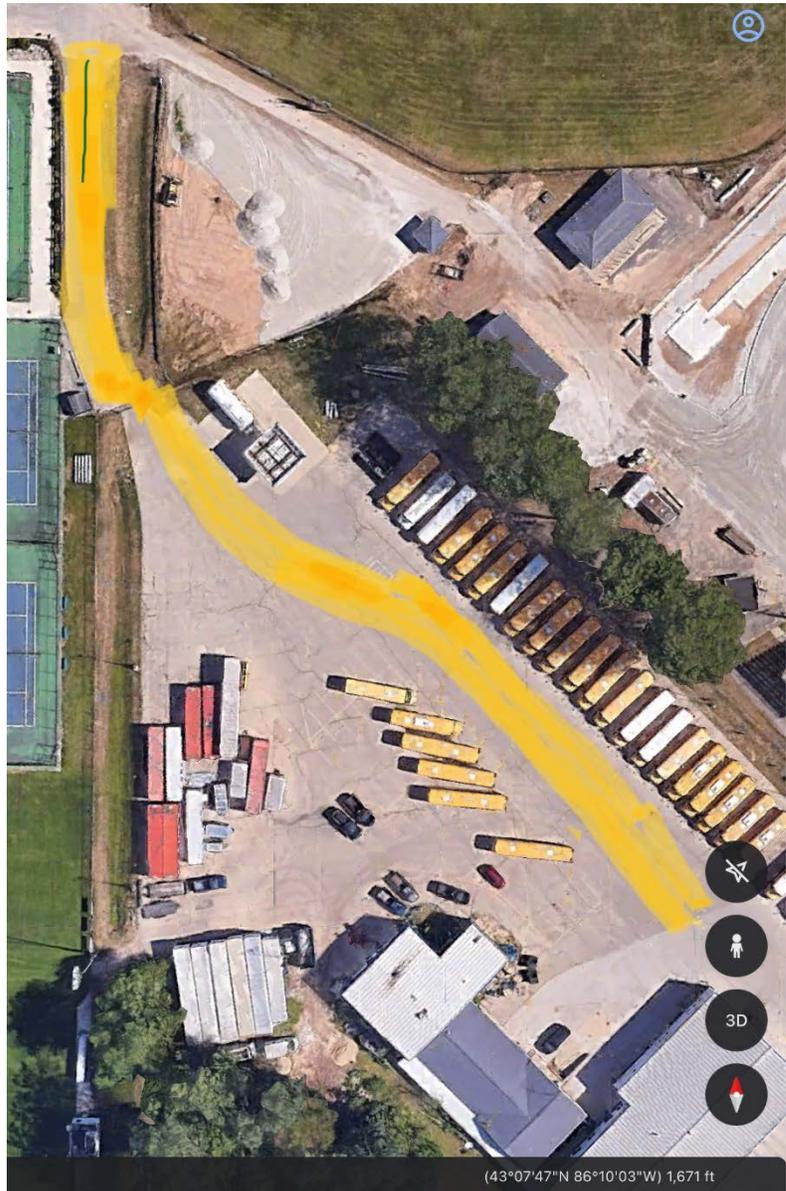
(yellow area only)

Requirements:

1. Remove existing asphalt by milling. **<u>Sawcut all edges of existing asphalt prior to paving for clean transition.</u>**
2. Fine Grade and proof rolling of aggregate base for approval by owner prior to paving.
3. Pave with one 2'' average base course of MDOT 4EML of hot mix asphalt.
4. Place a Bituminous tack coat for proper bond.
5. Pave with one 1½'' average top course of 5EML hot mix asphalt.

In the area shown on google earth print, it is estimated to be approx.. 3,125 syds.

Notes:

- Include necessary items to close off the proposed work area during duration of project.
- Cleaning of asphalt base course to be included. (Top course to be placed no sooner than 24 hours after asphalt base course)
- It is the intent to remove all asphalt. If thickness this greater than 4'', contractor to add additional 21aa aggregate at no charge to owner.
- Contractor to verify SYDS of paving.

PARKING LOT ADDITION:

(yellow area only)

Requirements:

1. Excavate Approx 12'' or as necessary (hauling material off site).
2. Place and compact minimum 6'' average aggregate base, 21aa limestone.
3. Fine grade and proof roll to 98% compaction.
4. Pave with two 1½'' average courses of hot mix asphalt (using MDOT 4EML & 5EML).
5. Stipe lot as directed by owners rep.

In the google earth picture, the addition is approx. 125' X 44' Pie Shape.

Notes:

- Include necessary items to close off the proposed work area during duration of project.
- **Sawcut all edges of existing asphalt prior to paving.**
- Staking and layout by a qualified engineer.
- Protection of work are to be included.
- Contractor to verify size with owner.